

Main Street Advisory Board
Agenda – July 7, 2022, 5:00 p.m.

Meeting to be held at Perry City Hall – Council Chambers
1211 Washington Street- Perry

1. Call to Order
2. Invocation
3. Guests/Speakers
4. Citizens with Input
5. Old Business
6. New Business
 - a. Approve June 16, 2022, minutes
 - b. Approve June 2022 Financial Statements
 - c. Review of proposal for downtown tree light re-wrapping
 - d. Façade Grant Review – The Graphic Guys – 1023 Commerce Street
 - e. Consideration of extension for Certificate of Appropriateness – 805 Commerce Street
7. Chairman Items
8. Downtown Manager's Report
 - a. Downtown Projects update
 - b. Strategic Plan Update
9. Promotion Committee Report – Mr. Corey Jones
10. Update on Downtown Development Authority
11. Other
12. Adjourn

All meetings are open to the public unless otherwise posted

Main Street Advisory Board
Minutes – June 16, 2022

1. Call to Order: Chairman Cossart called the meeting to order at 5:09pm.

Roll: Chairman Cossart; Directors Gordon, Lay, Moore and Presswood were present. Directors DeShazier and Loudermilk were absent.

Staff: Alicia Hartley – Downtown Manager, Bryan Wood – Community Development Director and Christine Sewell – Recording Clerk.

2. Guests/Speakers: Chad and Courtney Bryant and V. Patel
3. Citizens with Input – None
4. Old Business – None

5. New Business

- a. Approve May 5, 2022, minutes

Director Presswood motioned to approve as submitted; Director Moore seconded; all in favor and was unanimously approved.

- b. Approve May 2022 Financial Statements

Director Gordon motioned to approve as submitted; Director Moore seconded; all in favor and was unanimously approved.

- c. Review of Certificate of Appropriateness - Commerce Street parcel

Mr. Wood advised the applicant proposes to construct a new office building and associated parking on a vacant parcel on Commerce Street located between the railroad tracks to the west and InStyle Cuts to the east. The parcel is about 1.2 acres with approximately 110 feet of frontage on Commerce Street. Most of the property is within a floodplain. The building and parking appear to be outside the floodplain and cover most of the property frontage and the building will be located at the front property line. Because the right-of-way for Commerce Street at this location is exceptionally wide, the front of the building will have a similar setback as its neighbors and will have the appearance of a front yard. Eleven parking spaces are proposed to the side of the building. The 1½-story building with partial basement is designed in the style of an Arts and Crafts lodge. Building materials are not provided, but the rendering appears as a stone base with wood siding. Roof materials appear to be shingles and metal standing seam. Window openings are appropriate for the architectural style and use of the building. Existing buildings in the immediate vicinity are one-story constructed in the 1960's and 1970's. Most are metal or concrete block buildings with brick front facades. Buildings are generally separated from one another by surface parking or open land. The character of the surrounding area is more suburban than urban with buildings being set behind parking adjacent to the street.

Mr. Chad Bryant, the applicant reiterated the request and advised the building will be used for his company's new office. He further added, although the lot is challenging with being in the floodplain, there is potential. It is his intention to keep as many of the

mature trees as possible. The building has a lodge feel but has tried to incorporate historic aspects. The materials will be stacked stone and wood accents.

Director Lay motioned to approve of the application as presented; Commissioner Presswood seconded; all in favor and was unanimously approved.

Mr. Wood reminded the board the COA issued for the blocked parking lot access on the corner of Ball and Commerce was set to expire June 30th; the property owner has been notified and it may be brought forth to the board in July for review.

d. AgGeorgia Farmers Market Grant

Ms. Hartley advised a \$2500 grant was received from AgGeorgia for promotion of the farmers market and was soliciting input on marketing materials. Ms. Hartley presented rack cards and another A-frame sign. Director Gordon suggested a QR code be added to the materials; the board concurred. Director Presswood motioned to approve of the expenditure as submitted with the noted change; Director Lay seconded; all in favor and was unanimously approved.

e. Downtown Kiosk Map Discussion

Ms. Hartley advised she was soliciting direction on how to proceed with updating the current map. She noted many things have changed, an example would be the name change on the events center and the purchase of the new city hall and changes for future development, as well the orientation is incorrect for Ball Street. Director Moore inquired on a cost to update the map with some of the known changes, as she felt it should not be put off for an extended period of time. Director Gordon suggested a QR code be added. Ms. Hartley will bring back a cost to update as presented and with suggestions.

f. Restaurant District Boundaries

Ms. Hartley advised she is proposing to expand the boundaries based on the recent infill development and that upcoming. The expansion would be down to Washington Street to 1214 Washington, Roughton St. to Jernigan St., Macon Rd to First St.

Director Lay motioned to recommend approval of the boundary expansion as presented; Director Gordon seconded; all in favor and was unanimously approved.

6. Chairman Items – None

7. Downtown Manager's Report

- a. Downtown Projects update – Ms. Hartley advised the city has recently submitted a grant for the area at Legacy Park and downtown improvements. Northside Drive is in review for a special exception for multi-family and retail. The GA Downtown Conference will be in August in Macon. The Museum of Aviation is having their annual silent auction fundraiser and Mayor Hartley issued a challenge to all cities for a give away basket. The board agreed to donate a \$150 downtown Yiftee gift card.

Ms. Hartley advised she has researched and solicited a quote for the installation of speakers on downtown lampposts. This would allow for ambient music to be

played during events, or every day, allow for us during events, and performers on. The company she had reached out to has done work for many Georgia main streets and the cost would be \$25,000.00. Director Lay inquired if there is a warranty, a layout of installation, service after the sale. Director Gordon asked if any recommendations had been received from other cities; Ms. Hartley advised she is visiting Bainbridge soon and they have and will inquire. Discussion of including partners such as the DDA, Chamber and City was suggested.

Ms. Hartley presented the proposed design for the downtown historic tour markers provided by Administration. It was recommended to solicit input from the Promotions Committee to incorporate downtown branding and that of the branding for the newly updated tour with the CVB.

- b. Strategic Plan Update – Ms. Hartley advised the board will begin to review at each meeting and she has met with Robert Smith on the project statuses, as well the review will allow for focus on projects for the board to work on. Ms. Hartley is working on scheduling a joint work session with the board and DDA for a detailed review and discussion.
8. Promotion Committee Report – Ms. Hartley advised the committee is working on fall events. It was also asked if the board would like to pursue the re-wrap of the trees; some are in need of replacing. It was suggested to look at additional areas, such as the tree by Main Street board; staff will provide an updated proposal at the July meeting. The committee is also requesting \$200 in funding for purchase of signage inserts for the 2022 Wine & Food Festival. Director Lay motioned to authorize \$200 for signage expenditure; Director Presswood seconded; all in favor and was unanimously approved.
9. Update on Downtown Development Authority – Director Gordon advised Orleans on Carroll has power with the recent completion of the new power pole. The board will review RFPs for the Ball/Main street lot at their next meeting.
10. Other – Director Moore asked staff to reach out to the police department regarding golf carts on public streets.
11. Adjourn: there being no further business to come before the board the meeting was adjourned at 6:30pm.

Main Street Advisory Board Restricted Fund
GL Account 100.00000.13.4208

	<u>Unrestricted</u>
July 1, 2021 Beginning Balance	19,157.24
July Deposits	1,200.00
August Deposits	-
September Deposits	-
October Deposits	-
November Deposits	-
December Deposits	-
April Deposits	600.00
May Deposits	26,000.00
June Deposits	1,500.00
Expenditures	
July 2021 Expenditures	-
August 2021 Expenditures	-
September 2021 Expenditures	-
October Expenditures	-
November Expenditures	-
December Expenditures	(3,160.76)
January Expenditures	(813.26)
February Expenditures	(241.49)
March Expenditures	(500.00)
April Expenditures	(6,401.50)
May Expenditures	(1,126.57)
June Expenditures	(436.26)
Available Funds as of 6/30/2022	35,777.40

FUND : 100-GENERAL FUND
DEPT :
POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/PO/JE # NOTE =====AMOUNT===== ===BALANCE=====

PERIOD TO USE: Jul-2021 THRU Jun-2022
ACCOUNTS: 00000.37.1024 THRU 00000.37.1025

ID: 100-GENERAL FUND

00000.37.1024		MAIN STREET ADVISORY DONATIONS		B E G I N N I N G		B A L A N C E		0.00	
'12/21	7/12	C39141	RCPT 00685432	23116	MAIN ST ADVISORY BD DONATION			1,200.00CR	1,200.00CR
'22/22	4/22	C43412	RCPT 00769166	25782	CLOVER WINE MERCHANT			600.00CR	1,800.00CR
'16/22	5/16	C43722	RCPT 00775596	25997	COSSART DESIGN LLC			1,000.00CR	2,800.00CR
'31/22	5/31	C43877	RCPT 00778440	26129	MAIN ST ADVISORY BD DONATION			25,000.00CR	27,800.00CR
'27/22	6/27	C44278	RCPT 00786306	26355	DAILY CASH POSTING 6/27/2022			1,500.00CR	29,300.00CR
=====				ACCOUNT TOTAL	DB:	0.00	CR:	29,300.00CR	

00000.37.1025 MEMORIAL BENCH DONATIONS
B E G I N N I N G B A L A N C E 0.00

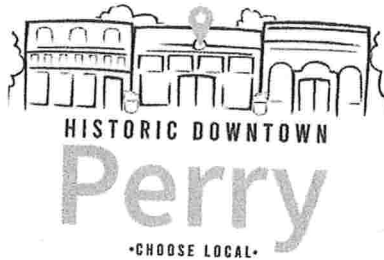
000 ERRORS IN THIS REPORT! *-*-*-*-*-*-*-*-*-*-*-*-*-*-*-*
** REPORT TOTALS ** --- DEBITS --- --- CREDITS ---
BEGINNING BALANCES: 0.00 0.00
REPORTED ACTIVITY: 0.00 29,300.00CR
ENDING BALANCES: 0.00 29,300.00CR
TOTAL FUND ENDING BALANCE: 29,300.00CR

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2022

% OF YEAR COMPLETED: 100.00

)-GENERAL FUND
NOMIC DEVELOPMENT
IN ST ADVISORY BD REST
PARTMENTAL EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PERSONAL SERVICES							
)-75510.51.1100 REGULAR EMPLOYEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
)-75510.51.1300 OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
)-75510.51.2100 EMPLOYEE LIFE INSURA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
)-75510.51.2120 EMPLOYEE HEALTH INSU	0.00	0.00	0.00	0.00	0.00	0.00	0.00
)-75510.51.2130 EMPLOYEE DENTAL INSU	0.00	0.00	0.00	0.00	0.00	0.00	0.00
)-75510.51.2200 FICA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
)-75510.51.2401 RETIREMENT CONTRIBUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
)-75510.51.2700 WORKER'S COMPENSATIO	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
RECHASED/CONTRACTS							
)-75510.52.1312 ARTIST FEES	1,400.00	0.00	0.00	3,000.00	0.00 (1,600.00)	214.29
)-75510.52.2150 LAUNDRY & CLEANING	0.00	70.00	0.00	70.00	0.00 (70.00)	0.00
)-75510.52.2300 RENTAL	0.00	0.00	0.00	770.00	0.00 (770.00)	0.00
)-75510.52.3300 ADVERTISING	0.00	70.00	0.00	1,191.49	0.00 (1,191.49)	0.00
)-75510.52.3500 TRAVEL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
)-75510.52.3600 DUES & FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
)-75510.52.3850 CONTRACT LABOR	0.00	0.00	0.00	750.00	0.00 (750.00)	0.00
)-75510.52.3930 MEETINGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PURCHASED/CONTRACTS	1,400.00	140.00	0.00	5,781.49	0.00 (4,381.49)	412.96
PLIES							
)-75510.53.1100 OPERATING SUPPLIES	0.00	296.26	0.00	6,898.35	0.00 (6,898.35)	0.00
)-75510.53.1660 AWARDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES	0.00	296.26	0.00	6,898.35	0.00 (6,898.35)	0.00
IER COSTS							
)-75510.57.3001 FACADE GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
)-75510.57.3002 MATCHING MEDIA GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
)-75510.57.3003 RESILIENCY GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
)-75510.57.7000 APPROPRIATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MAIN ST ADVISORY BD REST	1,400.00	436.26	0.00	12,679.84	0.00 (11,279.84)	905.70



Perry Main Street Advisory Board
Downtown Development District Façade Grant Program Application

Date: 6/17/22 (Please, print your information and use blue or black ink.)

Name of Applicant: Benjamin Smith

Property Owner: Perry Stanley

Name of Business: Graphic Guys of GA

Business Physical Address: 1023 Commerce Street

Applicant's Mailing Address: 1238 S Houston Lake Rd Suite 5
Warner Robins 31088

Phone Number(s): 478 - 550 - 6817

Email Address: Ben@graphicguys.com Web Address: Graphicguys.com

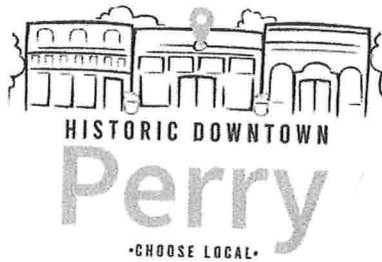
Description of Façade Improvement Project: Replacing existing sign with
a new one.

Why/How will the proposed improvement project enhance your business and contribute to the architectural significance, character, and sense of place in Downtown Perry?

The current sign is old, worn, and an eyesore.
We will give it a refresh so it looks brand new.

Project Start Date: ASAP

Project Completion Date: _____



Estimated Total Project Cost - Attach estimate(s):

\$ 2200.00

Amount Requested:

\$ 500.00

Do you have the funds available to complete the project?

Yes ☒

No ☐

Have you applied for a Facade Grant before?

Yes ☐

No ☒

If yes, was the grant awarded?

Yes ☐

No ☐

If yes, what amount were you awarded?

\$

- If applicant does not own the property, a **letter from the property owner** authorizing the applicant to make the proposed improvements **or joint application with the property owner** is required.
- Upon completion of all work, photographs of the final project must be submitted in order to receive final payment from the Facade Grant Program.
- Completion and approval of the grant application does not guarantee that the proposed project will receive grant funding.
- The Perry Main Street Advisory Board must review and approve all plans prior to project start date or before any work begins on the structure.
- Applicants must have received a Certificate of Appropriateness (COA) for the project for which grant funds are sought.
- Please see attached information regarding the Facade Grant Program and Eligibility Requirements.
- As a condition of receipt of the grant funds, applicant commits to maintain the grant-funded project improvements and the Perry Main Street Advisory Board's investment.
- Grant payment form must be submitted within 60 days of project completion.

Applicant Signature

6/20/22

Date

All Facade Grant Program applications must be completed and submitted to the City of Perry, Downtown Manager at:

Alicia Hartley, Downtown Manager
478-988-2730
Alicia.hartley@perry-ga.gov

City of Perry
1211 Washington Street
Perry, GA 31069

Invoice For:

Graphic Guys Of Georgia

ITEM	QTY	PRICE	TOTAL
47" x62" Max Metal Red face with print vinyl logo	1	270.00	270.00
4'x8' Max Metal Red face with 1/2" CNC routed logo	2	750.00	1500.00
resurface and repaint monument sign frame	1	350.00	350.00
			\$2120.00

50% Deposit Required to commence project. Installation to be within 7-10 days of deposit received.

Remainder due upon Installation.

Customer has approved artwork.

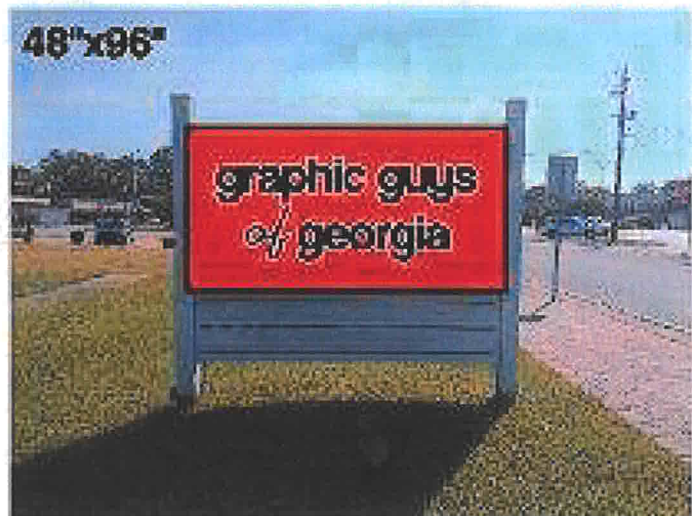
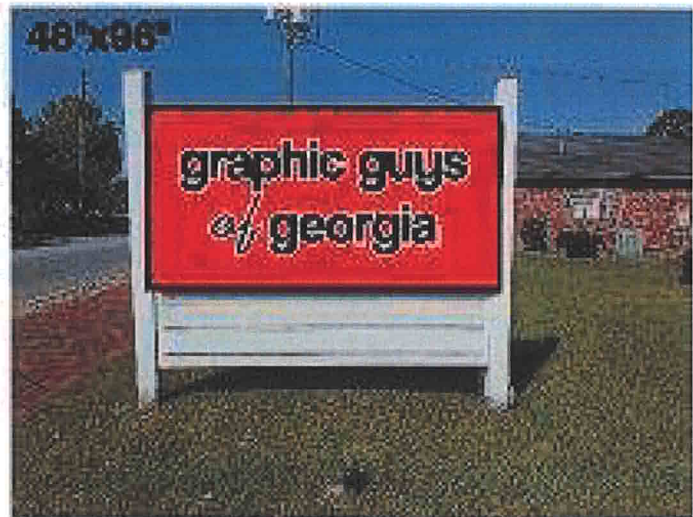
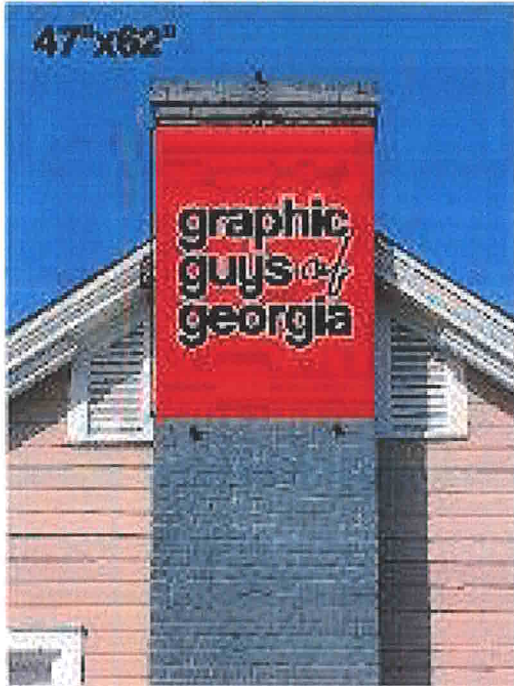
Please make checks payable to:
Richard Wylie
206 Meriwood Dr.
Warner Robins GA
31093
720-560-2418

Venmo accepted: @Richard-Wylie-2

Ground sign must comply with sec. 6-9.11(C)(3)(e):
All monument or ground signs shall display the
numerical municipal address (except those designed
to be viewed from a street which is different from the
street which the business is addressed). Please
include "1023" on the ground sign.

Signs (and other exterior improvements) may qualify
for a facade grant through our downtown programs.
Contact Alicia Hartley for information:
alicia.hartley@perry-ga.gov.

Approved for Planning and Zoning
Compliance
Holly Wharton
05/25/2022



Fw: Barricades at 805 Commerce Street
Bryan Wood <bryan.wood@perry-ga.gov>
Tue 7/5/2022 1:03 PM
To:

- Community Development <comm.development@perry-ga.gov>;
- Alicia Hartley <alicia.hartley@perry-ga.gov>

1 attachments (86 KB)

COA-341-2021 Notice of Action.pdf;

Alicia/ Chris,

Please add to Thursday's Main Street agenda for extension of the COA for the barricades at 805 Commerce Street.

Thanks,



Bryan Wood

Community Development Director

City of Perry

741 Main Street

Perry, GA 31069

Office 478-988-2714

Mobile 478-235-2537

<http://www.perry-ga.gov>

Where Georgia comes together.

From: Bryan Fountain <tbfountain@gmail.com>

Sent: Tuesday, July 5, 2022 12:41 PM

To: Bryan Wood <bryan.wood@perry-ga.gov>

Subject: Re: Barricades at 805 Commerce Street

I would like to request an extension. I have a possible lease for July and need time to implement a plan with the new tenant in regards to managing the vacant lot area to discourage public parking.

Bryan Fountain

On Jun 15, 2022, at 8:56 AM, Bryan Wood <bryan.wood@perry-ga.gov> wrote:

Good morning Mr. Fountain,
I wanted to remind you that the Certificate of Appropriateness for the temporary barricades at 805 Commerce Street expires on June 30, 2022.

Please remove the barricades by that date or request an extension. The next regularly scheduled meeting of the Main Street Advisory Board is July 7th. A copy of the Notice of Action letter is attached for your reference.

Thanks,



Bryan Wood

Community Development Director

City of Perry

741 Main Street

Perry, GA 31069

Office 478-988-2714

Mobile 478-235-2537

<http://www.perry-ga.gov>

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Department of Community Development

December 15, 2021

Bryan Fountain
PO Box 460
Marshallville, GA 31057

Via email: tbfountain@gmail.com

RE: Certificate of Appropriateness # COA-341-2021, 805 Commerce Street, Perry, GA
Tax Map Number 0P0060 086000

Dear Mr. Fountain,

The Certificate of Appropriateness to install a temporary barricade to prevent parking at the referenced location is approved. The approval is for a single-block-high barricade using the materials and placement of the barricade as indicated in your application.

As a temporary solution, this Certificate shall expire on June 30, 2022, and the barricade materials shall be removed from the property by then. You may request an extension of this Certificate in writing prior to expiration. Such request will be considered by the Main Street Advisory Board at a regularly scheduled meeting.

Sincerely,

Bryan Wood, AICP
Director of Community Development
bryan.wood@perry-ga.gov

cc: Jazmin Thomas, Downtown Manager